

# **IMPORTANT INFORMATION FOR EXPORT PURCHASERS**

If you are intending purchasing items for export outside the United Kingdom **YOU MUST** satisfy all of the following criteria in order for a VAT refund/zero rating to be considered.

## **BUYER REGISTRATION FORMS**

VAT refunds will only be considered if the Purchaser declares their intention to export goods and requests a VAT deposit refund at the time of registration and before bidding on any items. PLEASE NOTE THAT VAT ON BUYER'S PREMIUM IS NON REFUNDABLE.

**Separate registration forms are available for Export Customers.**

The registered purchaser must complete the appropriate form showing the export destination & address. If a UK address is supplied this must be a correspondence address only, and not a business address.

The registered buyer must be the party who is to receive the goods overseas and NOT their agent.

## **VAT DEPOSIT**

A deposit equal to the amount of VAT due will be taken & held by Clarke Fussells until satisfactory proof of export is received (NO EXCEPTIONS)

## **TIME LIMIT**

Goods must be exported & documentary proof provided within three months from the date of purchase. NO REFUNDS GIVEN AFTER THIS PERIOD.

## **PROOF OF EXPORT**

- Bills of Lading must be forwarded to Clarke Fussells within three months of the date of purchase.
- Bills of Lading must specify the goods with reference to lot numbers and description, and/or the purchase invoice reference number.
- Any export paperwork must be original, photocopies or faxes will not be acceptable.
- Consignee details on the Bill of Lading must match those of the registered buyer on our registration form.

# **CLARKE FUSSELLS**

499 Bath Road, Saltford, Bristol. BS31 3HQ. UK

Telephone: +44 UK (0) 1225 874677 Facsimile: + 44 UK (0) 1225 874306

Website: [www.clarke-fussells.co.uk](http://www.clarke-fussells.co.uk) E-mail: [sales@clarke-fussells.co.uk](mailto:sales@clarke-fussells.co.uk)